

Sky Islands Policies for Remote Instruction / Addendum to Student Code of Conduct 2020--2021

These norms and rules will be in place during remote instruction, in addition to the standard rules and policies of the school in the Sky Islands Student Code of Conduct.

- Students are responsible for being on time for remote class and being attentive throughout.
- Students are responsible for coming to their remote class prepared. This includes:
 - Have your computer properly set up for seeing, hearing, and being seen and heard.
 - Have material ready, such as pen and paper, notes, etc.
 - Be in an environment that is appropriate for work— quiet, clean, and with no distracting objects, people, or activities within view; if you need to wear earphones to hear, please do.
 - Be appropriately dressed as per the school dress code—no PJs, no hoods up, etc.
- *Attending class* means that your video is on, that you are logged into your class, and you can be seen by your teacher throughout the class period.
- Students are required to use their real names at all times while in class. A student will not be admitted into class if their name is not recognized by the teacher.
- Students are expected to do their own work, and not cut, copy, or plagiarize work from the internet or another student. Plagiarizing or copying will result in a loss of credit of the assignment and academic disciplinary actions.
- Students are not permitted to change or adjust their background setting except to add a solid colored background.
- Students should never take, view, or share photos or videos of anyone without their consent. This includes posting screen shots, recording school-related meetings and chats using personal devices or other cameras, taking photos, audio, or video recordings of students during school hours without permission from the school, students and parents.
- Consistent with our school policies, do not eat during class. You may drink but please use a closed container.
- Engage in proper behavior during class—be considerate and respectful to each other and the teacher. Obscene, threatening, or disrespectful language will result in terminating your class participation and disciplinary action.
- What you do online is never private, so make sure that you build positive relationships and avoid sensitive and/or risky online talk.
- Your teacher may turn off your video and/or audio feed if you are disrupting the class. You will have to wait for the teacher to turn it back on. Chronic disruptions may result in loss of credit.
- Teachers have the right to remove a student from class for any inappropriate behavior. Students who are removed from class will be required to meet with the teacher or an administrator before reentering class. Parents will be contacted when this happens.
- Students using Sky Islands property, such as computers, guitars, and/or books, will be held responsible for their condition and for returning them undamaged. See the school loan policy for details.
- Sky Islands reserves the right to amend this addendum to the school policy at any time.

Note: A student may be suspended for any illegal use of a school computer or school property, or for any reason other than school-related instruction, of use by anyone other than a Sky Islands student. Illegal activity, such as spreading a computer virus, cyber-bullying, or sharing illegal activity or material, will be reported to legal authorities.